

Essential Government Textbook For

As one of the newest offerings in the Jones & Bartlett Essential Public Health series, this introductory-level text is a concise and straightforward look at the seminal issues in U.S. health policy and law. It will help your students understand the broad context of health policy and law, the essential policy and legal issues impacting and flowing out of the health care and public health systems, and the way health policies and laws are formulated. Looking for more real-life evidence? Check out Cases 2, 6, 9, 10, 12, 13, 15, 16, & 19-21 in Essential Case Studies in Public Health, Putting Public Health into Practice.

The anthrax incidents following the 9/11 terrorist attacks put the spotlight on the nation's public health agencies, placing it under an unprecedented scrutiny that added new dimensions to the complex issues considered in this report. The Future of the Public's Health in the 21st Century reaffirms the vision of Healthy People 2010, and outlines a systems approach to assuring the nation's health in practice, research, and policy. This approach focuses on joining the unique resources and perspectives of diverse sectors and entities and challenges these groups to work in a concerted, strategic way to promote and protect the public's health. Focusing on diverse partnerships as the framework for public health, the book discusses: The need for a shift from an individual to a population-based approach in practice, research, policy, and community engagement. The status of the governmental public health infrastructure and what needs to be improved, including its interface with the health care delivery system. The roles nongovernment actors, such as academia, business, local communities and the media can play in creating a healthy nation. Providing an accessible analysis, this book will be important to public health policy-makers and practitioners, business and community leaders, health advocates, educators and journalists.

In her detailed and down-to-earth style, Zina O'Leary sets out how to approach each stage of your research project; from choosing a research design and methodology to collecting and analysing data, then communicating your results - while showcasing best practice along the way.

The freshest, most contemporary introduction to comparative politics. Essentials of Comparative Politics introduces students to the concepts that political scientists use to study and compare political systems and the particulars of specific political systems. The Fourth Edition has been revised and updated to include the most current and relevant examples and scholarship. The text is available with a corresponding casebook of 13 country studies and a corresponding reader; the three components can be used individually or in any combination.

Essentials of UK Politics and Government is the go-to textbook for all A-level Politics students studying the Edexcel specification. Building on Andrew Heywood's signature accessible style, this new fifth edition has been thoroughly updated by Kathy Schindler and Adam Tomes who draw on their experience to provide an innovative guide to UK Politics. This book covers all the core topics from Democracy and Participation, Elections and Referendums and Voting Behaviour, to the Constitution, the Prime Minister and Parliament. Packed with contemporary examples, this edition includes material on the 2017 and 2019 General Elections, Covid-19

and the latest Brexit developments. Curated pedagogical features such as Key Topic Debates, Case Studies and Synoptic Links will encourage students to strengthen their critical thinking skills and hone their ability to debate with confidence. Accompanying the book is a content-rich companion website featuring bonus case studies, further sample student answers with annotations, tips for planning and organising revision and much more.

This work describes the operations of a typical municipal government and examines the many productivity trends that are occurring in city halls across America. Much of the focus is on the increasing need for planning in city government to ensure that productivity goals are met. It thoroughly examines the roles of the council, manager, and clerk in promoting increased productivity. It then looks at such municipal departments as legal, finance, fire, human services, library, police and public works, demonstrating proven techniques and structures in each that improve service. Instructors considering this book for use in a course may request an examination copy [here](#).

Based on O'Neil, Fields, and Share's market-leading textbook and casebook, *Essentials of Comparative Politics with Cases* integrates key concepts with the relevant six case studies for the AP® curriculum--United Kingdom, Russia, China, Iran, Mexico, and Nigeria--following the relevant chapters. Students get all of the material they need in a seamless narrative that makes seeing connections easy.

E-Government and Information Technology Management is an essential textbook for graduate and undergraduate programs across the world that are taking steps to incorporate courses on e-government/IT as they prepare their students to join the public sector workforce. The book also serves as a comprehensive guide for the growing body of researchers and practitioners in e-government. The text is comprised of 12 chapters from e-government experts, all written in a clear writing style that balances theory and practice. Each chapter provides background information, critical resources, and emerging trends. Along with questions for class discussion, each chapter includes cases to demonstrate the importance of these areas to practitioners, researchers, and students of technology management and public affairs administration.

This reference book on North Carolina county and municipal government provides a comprehensive treatment of the legal foundations, organization, and the administration of the state's counties and cities. This book describes the legal framework and common administrative practices that are currently in use and explains what counties and cities in North Carolina do, and how they do it. *County and Municipal Government in North Carolina* is designed to meet the needs of elected and appointed county and city board members and the employees who, on a day-to-day basis, carry out the functions mandated and authorized for North Carolina local governments. It will also appeal to citizens, civic leaders, high school and college students, state employees, legislators, members of the media, and any others who need basic information about the legal authority and responsibilities of North Carolina counties and cities. Individual chapters in PDF

format are available for purchase (<https://www.sog.unc.edu/publications/books/county-and-municipal-government-north-carolina-second-edition-2014-hard-copy-format/>).

Essentials of Public Service is the most accessible, student-friendly introductory Public Administration text on the market. The book prepares students for careers in today's public service, whether in government or nonprofits. Each chapter teaches the public service context, essential public service skills, and what it takes to do the job, whether managing or providing direct service. The book is written for both today's and tomorrow's public service. In addition to standard chapters on leading, organizing, budgeting, and staffing, this book offers chapters on contracting, financial management in government as well as nonprofits, legal issues, digital democracy, and public integrity, all within a constitutional frame of reference. In our interconnected system of government, nonprofits, and public/private partnerships, students will learn how all the parts fit together.

Bowman/Kearney's STATE AND LOCAL GOVERNMENT, THE ESSENTIALS, SIXTH EDITION takes a positive look at state and local government, in a shorter and more streamlined approach than its full-length counterpart (State and Local Government 9781435462687). It espouses clearly and succinctly that government can be a force for good in society, while addressing critics simultaneously. Through engaging coverage of current events and an accessible writing style, the text fosters interest and involvement in state and local politics, policy, and public service. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

REA's Crash Course for the AP® U.S. Government & Politics Exam - Gets You a Higher Advanced Placement® Score in Less Time Crash Course is perfect for the time-crunched student, the last-minute studier, or anyone who wants a refresher on the subject. Are you crunched for time? Have you started studying for your Advanced Placement® U.S. Government & Politics exam yet? How will you memorize everything you need to know before the test? Do you wish there was a fast and easy way to study for the exam AND boost your score? If this sounds like you, don't panic. REA's Crash Course for AP® U.S. Government & Politics is just what you need. Our Crash Course gives you: Targeted, Focused Review - Study Only What You Need to Know The Crash Course is based on an in-depth analysis of the AP® U.S. Government & Politics course description outline and actual AP® test questions. It covers only the information tested on the exam, so you can make the most of your valuable study time. Our easy-to-read format gives you a crash course in the major ideas and concepts in government and politics, including constitutional underpinnings of the U.S. government, political culture, federalism, civil rights/civil liberties, elections & campaigns, congress, the presidency & the executive branch, and more. Expert Test-taking Strategies Written by a former AP® teacher, the author's question-level strategy and advice explains how to handle the multiple-choice and free-response questions so you can raise your

overall point score! Key Terms You Must Know Mastering AP® vocabulary terms is an easy way to increase your total score. Our AP® expert gives you the key terms all AP® U.S. Government & Politics students must know before test day. Take REA's FREE Practice Exam After studying the material in the Crash Course, go to the online REA Study Center and test what you've learned. Our free practice exam features timed testing, detailed explanations of answers, and automatic scoring analysis. The exam is balanced to include every topic and type of question found on the actual AP® exam, so you know you're studying the smart way. Whether you're cramming for the test at the last minute, looking for extra review, or want to study on your own in preparation for the exams - this is the study guide every AP® U.S. Government & Politics student must have. When it's crucial crunch time and your Advanced Placement® exam is just around the corner, you need REA's Crash Course for AP® U.S. Government & Politics! About the Author Larry Krieger earned his B.A. and M.A.T. from the University of North Carolina at Chapel Hill and his M.A. from Wake Forest University. In a career spanning more than 40 years, Mr. Krieger has taught a variety of AP® subjects including American History, World History, European History, American Government, and Art History. His popular courses were renowned for their energetic presentations, commitment to scholarship, and helping students achieve high AP® exam scores. Through the use of critical thinking questions and data-based exercises *Exercising Essential Statistics* helps students apply the techniques described in *Essential Statistics for Public Managers and Policy Analysts, Fourth Edition*. This accompanying workbook gives students the opportunity to practice these techniques through hands-on, carefully crafted exercises. Various examples are provided from human resource management, organizational behavior, budgeting, and public policy to illustrate how public administrators interact with and analyze data. To pair this companion workbook with *Essential Statistics for Public Managers and Policy Analysts, Fourth Edition* use bundle ISBN: 978-1-5063-7366-9. [Click here](#) to see more information about the main text.

Building on the success of the first edition, *Essentials of Middle and Secondary Social Studies 2nd Edition* focuses on the key issues central to the teaching of middle and high school social studies, including lesson planning and instructional strategies. Written in an engaging, conversational style, the text encourages teachers in their development as professionals and enables them to effectively use creative and active learning strategies in the everyday classroom. **NEW TO THIS EDITION** This second edition has been significantly refined with new and relevant topics and strategies needed for effectively teaching middle and secondary social studies. New features include: An updated chapter on lesson plans, in keeping with the book's emphasis on planning and teaching. This chapter is designed to provide middle and secondary teachers with new classroom-tested lesson plans and includes two classroom-tested lessons for each grade level (6-12). An expanded chapter on planning. This chapter provides additional discussion about long-range planning

and includes examples of lesson plans with details to help students be better prepared. An updated chapter on technology designed to better prepare middle and secondary teachers to effectively incorporate technology into social studies instruction. Attention is given to digital history, media literacy, teaching with film and music, popular apps and numerous other types of impactful technology. "FYI" callouts throughout each chapter. These callouts provide helpful information and further explanation. An expanded discussion of the Common Core Standards and C3 Framework and how they impact teachers. An updated chapter titled "Experiencing Social Studies." This chapter focuses on topics such as teaching with drama, role play, field trips, and service learning. A "Helpful Resources" section that details various websites and online resources for further discovery.

An essential handbook for international lawyers and students Focusing on vocabulary, *Essential Legal English in Context* introduces the US legal system and its terminology. Designed especially for foreign-trained lawyers and students whose first language is not English, the book is a must-read for those who want to expand their US legal vocabulary and basic understanding of US government. Ross uses a unique approach by selecting legal terms that arise solely within the context of the levels and branches of US government, including terminology related to current political issues such as partisanship. Inspired by her students' questions over her years of teaching, she includes a vast collection of legal vocabulary, concepts, idioms, and phrasal verbs and unpacks concepts embedded in US case law, such as how the US constitutional separation of powers may affect a court's interpretation of the law. The handbook differentiates basic terms in civil and criminal cases and compares terms that may seem similar because of close spellings but in fact have different meanings. For instance, what is the distinction between "taking the stand" and "taking a stand?" What is the difference between "treaties" and "treatises"? Featuring illustrations and hands-on exercises, *Essential Legal English in Context* is a valuable self-study resource for those who want to improve their legal English terminology before entering a US law school, studying US law or government, or working as a seconded attorney to a US law firm. Instructors can use the handbook in an introductory US legal English course.

Provides guidelines for United States Democrats to connect moral values to important policies, using practical tactics to guide political discourse away from extreme positions.

Known for its brevity and student-friendly approach, *Essential Statistics for Public Managers and Policy Analysts* remains one of the most popular introductory books on statistics for public policy and public administration students, using carefully selected examples tailored specifically for them. The Fourth Edition continues to offer a conceptual understanding of statistics that can be applied readily to the real-life challenges of public administrators and policy analysts. The book provides examples from the areas of human resources management, organizational behavior, budgeting, and public policy to illustrate how public administrators interact with and analyze data. The text may be paired with the workbook *Exercising Essential Statistics, Fourth Edition* to help students apply each statistical technique introduced in the text. [Click here to see more information about the workbook.](#) Use bundle ISBN: 978-1-5063-7366-9. Available with Perusall—an eBook that makes it easier to prepare for class Perusall is an award-winning eBook platform featuring social annotation tools that allow students and instructors to collaboratively mark up and discuss their SAGE textbook. Backed by research and supported by technological innovations developed at Harvard University, this process of learning through collaborative annotation keeps your students engaged and makes teaching

easier and more effective. Learn more.

The practice of public human resource management has evolved significantly in recent years due to increased outsourcing, privatization, and the diminution of public employee rights. This thoroughly revised and updated edition of the classic reference Handbook of Human Resource Management in Government offers authoritative, state-of-the-art information for public administrators and human resource professionals. The third edition features contributions from noted experts in the field, including Donald E. Klingner, Mary E. Guy, Jonathan P. West, Jeffrey L. Brudney, Montgomery Van Wart, J. J. Steven Ott, Norma M. Riccucci, and many more. Praise for the Handbook of Human Resource Management in Government "This third edition of the Handbook of Human Resource Management in Government is an essential resource for scholars, practitioners, and general readers in need of concise summaries of up-to-date, cutting-edge, public personnel administration research. No other handbook on the market more concisely, more comprehensively, more clearly synthesizes this vast, rapidly changing field that remains so vital to effective government performance." —Richard Stillman, editor-in-chief, Public Administration Review "The Handbook of Human Resource Management in Government comprehensively and seamlessly blends theory and practice. The result is a clear road map that can finally make HR a key player in helping the government meet the unprecedented challenges facing our nation, our states, and our communities." —Bob Lavigna, vice president, Research, Partnership for Public Service, Washington, DC "With each successive edition, Condrey's Handbook of Human Resource Management in Government becomes a more essential tool for graduate students who wish to improve their understanding of this field. Condrey's own expertise has enabled him to take contributions from leading experts in the field and shape them into a reader that is comprehensive, engaging, and authoritative." —Donald E. Klingner, University of Colorado Distinguished Professor, School of Public Affairs, University of Colorado at Colorado Springs; former president, American Society for Public Administration; and fellow, National Academy of Public Administration "For anyone concerned with HRM in government, this updated and expanded volume is 'must reading.'" —Meredith Newman, president, American Society for Public Administration

This is an account of how Congress today really works, and doesn't, that follows the dramatic journey of the sweeping financial reform bill enacted in response to the Great Crash of 2008. The founding fathers expected Congress to be the most important branch of government and gave it the most power. When Congress is broken, as its justifiably dismal approval ratings suggest, so is our democracy. Here, the author, whose career at The Washington Post has made him a keen and knowledgeable observer of Congress, takes us behind the sound bites to expose the protocols, players, and politics of the House and Senate, revealing both the triumphs of the system and (more often) its fundamental flaws. This book tells the story of the Dodd-Frank Act, named for the two men who made it possible: Congressman Barney Frank, brilliant and sometimes abrasive, who mastered the details of financial reform, and Senator Chris Dodd, who worked patiently for months to fulfill his vision of a Senate that could still work on a bipartisan basis. Both Frank and Dodd collaborated with the author throughout their legislative efforts and allowed their staffs to share every step of the drafting and deal making that produced the 1,500-page law that transformed America's financial sector. The author explains how lobbying affects a bill, or fails to. We follow staff members more influential than most senators and congressmen. We see how Congress members protect their own turf, often without regard for what might best serve the country, more eager to court television cameras than legislate on complicated issues about which many of them remain ignorant. In this book the author shows how ferocious partisanship regularly overwhelms all other considerations, though occasionally individual integrity prevails.

Emphasizing the relevance of politics and government in everyday life, *We the People* provides tools to help students think critically about

American government and politics. The Sixth Edition has been carefully updated to reflect most recent developments, including the ongoing conflict in Iraq and the 2006 midterm elections. Complemented by a rich package of multimedia tools for instructors and students, including a new video-clip DVD, *We the People* is now more pedagogically effective than ever.

This is the go-to textbook on UK Politics and Government for all A-level Politics students studying on the Edexcel specification. Building on Andrew Heywood's signature accessible style, this edition has been overhauled throughout by Kathy Schindler and Adam Tomes who draw on their extensive teaching and examining experience to provide a comprehensive and innovative guide to the UK Politics for A-level. Written in a clear and accessible style, the book covers everything from Democracy and Participation, Political Parties and Elections, to Voting Behaviour and the Media, the Constitution, and Parliament, as well as coverage of key events such as the 2019 general election and the latest Brexit developments. In addition, it features a unique Exam Focus chapter offering advice on responding to essay and source questions, alongside annotated example answers. Alongside the book is a companion website featuring extra case studies, further sample student answers with annotations, tips for planning and organising revision, a list of resources for further study and more.

AMERICAN GOVERNMENT AND POLITICS TODAY: THE ESSENTIALS, 2017-2018 Edition, inspires students to join the exciting process of being active, informed citizens. Unbiased, concisely organized, and updated with Election 2016 coverage, the text's fundamental theme continues to be the importance of participating in active citizenship, emphasizing critical thinking about political issues and encouraging students to become involved in the political process. With a keen understanding of the needs and interests of today's students, the authors incorporate compelling and thought-provoking current examples to stimulate learning and excitement. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

This is the essential guide for every high school and middle school student government leader. It hits the common problems that students face trying to become the best leaders they can be, from elected officers to volunteers. The guide covers everything from the initial planning steps to putting on great events, getting more students involved, and getting young leaders track for success. This manual contains brief and easy to use guides including the following topics: time management, priority setting, effective short and long term planning, recruitment methods, on-line organizing, leadership development, visibility, and coalition building for your issues.

Managing Local Government: An Essential Guide for Municipal and County Managers offers a practical introduction to the changing structure, forms, and functions of local governments. Taking a metropolitan management perspective, authors Kimberly Nelson and Carl W. Stenberg explain U.S. local government within historical context and provide strategies for effective local government management and problem solving. Real-life scenarios and contemporary issues illustrate the organization and networks of local governments; the roles, responsibilities, and relationships of city and county managers; and the dynamics of the intergovernmental system. Case studies and discussion questions in each chapter encourage critical analysis of the challenges of collaborative governance. Unlike other books on the market, this text's combined approach of theory and practice encourages students to enter municipal and county management careers and equips them with tools to be successful from day one.

Acclaimed for the scholarship of its prominent authors and the clarity of its narrative, *AMERICAN GOVERNMENT: THE ESSENTIALS* focuses on three fundamental topics: the importance of institutions of American government; the historical development of governmental procedures, actors, and policies; and who governs in the United States and to what ends. The policymaking process and politics of policy are discussed in Chapter 1, and new Policy Dynamics: Inside/Outside the Box features integrate policy coverage throughout the text without the extra length of domestic and foreign policy chapters. Features such as learning objectives, Constitutional Connections relating current issues to founding principles, and How Things Work boxes illustrating important processes, help you organize your study and master the book's key concepts. The state-of-the-art media package available for this text provides online tools that help you interact with the material to prepare for class, study for exams, and succeed. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

A less-expensive grayscale paperback version is available. Search for ISBN 9781680923018. *Business Law I Essentials* is a brief introductory textbook designed to meet the scope and sequence requirements of courses on Business Law or the Legal Environment of Business. The concepts are presented in a streamlined manner, and cover the key concepts necessary to establish a strong foundation in the subject. The textbook follows a traditional approach to the study of business law. Each chapter contains learning objectives, explanatory narrative and concepts, references for further reading, and end-of-chapter questions. *Business Law I Essentials* may need to be supplemented with additional content, cases, or related materials, and is offered as a foundational resource that focuses on the baseline concepts, issues, and approaches.

Published by OpenStax College, *U.S. History* covers the breadth of the chronological history of the United States and also provides the necessary depth to ensure the course is manageable for instructors and students alike. *U.S. History* is designed to meet the scope and sequence requirements of most courses. The authors introduce key forces and major developments that together form the American experience, with particular attention paid to considering issues of race, class and gender. The text provides a balanced approach to U.S. history, considering the people, events and ideas that have shaped the United States from both the top down (politics, economics, diplomacy) and bottom up (eyewitness accounts, lived experience).

"The Nation has lost sight of its public health goals and has allowed the system of public health to fall into 'disarray'," from *The Future of Public Health*. This startling book contains proposals for ensuring that public health service programs are efficient and effective enough to deal not only with the topics of today, but also with those of tomorrow. In addition, the authors make recommendations for core functions in public health assessment, policy development, and service assurances, and identify the level of government--federal, state, and local--at which these functions would best be handled.

Copley's Essentials of Accounting for Governmental and Not-for-Profit Organizations, 13e is best suited for those professors whose objective is to provide more concise coverage than what is available in larger texts. The main focus of this text is on the preparation of external financial statements which is a challenge for governmental reporting. The approach in this edition is similar to that used in practice.

Specifically, day to day events are recorded at the fund level using the basis of accounting for fund financial statements. Governmental activities are recorded using the modified accrual basis. The fund-basis statements are then used as input in the preparation of government-wide statements. The preparation of government-wide statements is presented in an Excel worksheet. NEW for the 13th edition is McGraw-Hill Connect, a digital teaching and learning environment that saves students and instructors time while improving performance over a variety of critical outcomes.

Our American Government textbook adheres to the scope and sequence of introductory American government courses nationwide. We have endeavored to make the workings of American Government interesting and accessible to students while maintaining the conceptual coverage and rigor inherent in the subject at the college level. With this objective in mind, the content of this textbook has been developed and arranged to provide a logical progression from the fundamental principles of institutional design at the founding, to avenues of political participation, to thorough coverage of the political structures that constitute American government. The book builds upon what students have already learned and emphasizes connections between topics as well as between theory and applications. The goal of each section is to enable students not just to recognize concepts, but to work with them in ways that will be useful in later courses, future careers, and as engaged citizens. The organization and pedagogical features were developed and vetted with feedback from American government instructors dedicated to the project.

American Government 2e is designed to meet the scope and sequence requirements of the single-semester American Government course. This title includes innovative features designed to enhance student learning, including Insider Perspective features and a Get Connected module that shows students how they can get engaged in the political process. The book provides an important opportunity for students to learn the core concepts of American Government and understand how those concepts apply to their lives and the world around them.

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